Sharpsburg Borough Council Meeting Minutes
August 27, 2026
6:30pm
Borough Council Chambers

1. President Laing welcomed the audience and called the meeting to order

2. Pledge of Allegiance and Roll Call: Karen Pastor, Roman Mason, Jonathan Jaso, Adrianne Laing, Dave Breingan, Mayor Portis, Sara Ishman, Chief Stelitano

3. Christine DeRunk explained the Consent Agenda Items

4. Public Comments on agenda-related items (3-minute limit)
    a. No public comments

5. Registered Public Comments (3-minute limit)
    a. Sara Mariacher gave the Library report
    b. Peter Vancheri gave the 2025 Annual Audit

6. Interviews of Candidates to Fill Open Council Seat and Selection
    a. Jonathon Andrascik
    b. Tracy Held
    c. Tyler Mannion
    d. Frank Montemurro
    e. Jackie Morone
    f. Larry Stelitano
    g. Brett Urso
    h. Caleb Weith

    Ms. DeRunk made a roll call for the nominations. Motion to appoint Jackie Morone: Mr. Jaso- no, Ms. Pastor – no, Ms. Ishman – yes, Mr. Mason – no, Mr. Breingan – yes, Ms. Laing – no. Motion failed.
    Motion to appoint Jonathon Andrascik: Mr. Jaso- yes, Ms. Pastor – yes, Ms. Ishman – yes, Mr. Mason – no, Mr. Breingan – yes, Ms. Laing – yes. Motion passed.

7. Reports
    a. Reports from Commissions
        i. Mallory Helbling gave the Parks and Recreation update – Ms. Helbing said they are pivoting either a Fitness event or Spring 5K given some roadblocks with location and had a walk through with DPW, PD, Borough Manager, etc. for the Music Festival and drone event. The Halloween /Fall event will be held on October 24, 2026 with the parade starting at 2:30 and the remainder of the event will be held at Kennedy Park. The holiday event will be held November 28th.
        ii. Historical Commission – No report this month

    b. President's Report – Adrianne Laing
        i. No report this month

    c. Mayor's Report – Kayla Portis

i. Mayor Portis swore in Mallory Helbling to the Parks and Recreation Commission.

d. Grace Cooper gave the Junior Council Report – Grace informed council that Fox Chapel School District received a $50,000 grant for a Blue Zone which provides funding to communities to help design and implement infrastructure projects that encourage healthier, more active, and longer lives. Due to the construction on Main Street, the students are getting home from school late. Grace also mentioned the need for a crossing guard at 16th Street & Main Street.

e. Public Safety – Karen Pastor and Jonathan Jaso
   i. Chief Stelitano gave the police report – 406 calls for service in July, 24 traffic stops -12 citations, 10 warnings, 2 arrests. Arrests – 7 adults, 0 juvenile), 1 DUI. 25 Citations- 22 traffic, 3 non-traffic
   ii. Mary Bauer's Social Worker Report – 105 interactions for the month of July, 24% were via 911 dispatch, 76% of interactions were non-dispatched services. Areas of concern: civil concerns (disputes, housing, utilities, etc.), domestic violence, mental health, and welfare checks.
   Community engagements and training: managed and operated Sharpsburg cooling center during the extreme heat, ongoing collaboration between SNO, Age-Friendly, and First Responders, met with Crossroads to Recovery team regarding the services that their team provides, and met with The Ranch, an inpatient and outpatient organization for those experiencing substance abuse and/or mental health.
   iii. Fire Department Report- Karen Pastor gave the Fire Department Report- 39 total calls in July
   iv. EMS report -Jonathan Jaso gave the EMS report – 134 calls in O'Hara, 97 calls in Oakmont & Sharpsburg came in 3rd with 62 calls. Response times were intact, under 7 minutes.

f. Communications Committee – Roman Mason and Jonathan Andrascik
   i. Nothing to report currently. Mr. Mason welcomed Jonathan Andrascik as new council member.

g. Zoning/Planning/Code – David Breingan and Sarah Ishman
   i. Motion to approve Planning Commission's recommendation to allow the lot consolidation of parcels 168-K-34 and 168-K-35 into one lot (1400 block of Main Street): Ishman 1st, Jaso 2nd, unanimously passed
   ii. Motion to approve Conditions for Land Development to make a private parking lot on parcels 168-K-34 and 168-K-35: Ishman 1st, Breingan 2nd, unanimously passed
   iii. Mr. Breingan shared the good news that Sharpsburg will be awarded 25-27 trees through the Tree Vitalize program, the tree planting will be at the end of October or beginning of November.

h. Asset Management – Jonathan Jaso and Karen Pastor
   i. Mark Marshall gave the Public Works report – some of their finished projects include restoration of wall at James Sharp Landing, new lines

painted on basketball court, repaired sinkholes at library, 5th Street, & South Main, dug and replaced 130ft of water line at spray park, and repaired 8 catch basins. Upcoming projects: installation of ADA sidewalks at Kennedy Park, removal of fence around tot lot, manhole replacement on 18th Street, and paint doors at Kennedy Park.

ii. Engineer's Report from LSSE report included in packet

i. Finance – Sarah Ishman and David Breingan
   i. Budget Reports – No report this month
   ii. Treasurer's Report from Carleen Kusar is included in the packet

j. Solicitor's Report – Matt Kalina
   i. Nothing for public comment

k. Manager's Report – Christine DeRunk
   i. Resiliency Grid – Received reimbursement for nearly $400k and have expended another $400k. Will seek reimbursement once the cleared paperwork is available. Check sent to DLC for transformer upgrade.
   ii. EPA Clean Water Appropriations – Submitted all the paperwork to EPA and received a response. They stated that some documents will need resubmitted on the new versions and forms and they have few questions.
   iii. STMP –Handbook was given to labor counsel for legal review. Expected to have the review completed by September 11th.
   iv. Allegheny Shores: General – Funding for the remaining preliminary engineering was secured and the paperwork the PennDOT has been completed.
   v. Allegheny Shores - RAISE – Participation with Federal Highway Administration, PennDOT, Mosites and other to get the grant agreement and reimbursement agreement in place. Much of this will fall on Mosites' professional team but I am in all meetings and representing the Borough.
   vi. PENNVEST – The Borough was awarded $1.7M in a grant and $9.1M in loans. The recommendation is to NOT accept this package.
   vii. Comprehensive Storm Water Management Plan - A final draft Word document has been received, and we will adopt the plan.
   viii. Streetscape Project – (sidewalks between 19th & 21st Street) bid specs are finished, bid has been awarded.
   ix. Active Transportation Plan – RFQ was released on March 19th. RFQ's for the plan are available - Please let Ms. DeRunk know if anyone would like to read it, this will be awarded in May.
   x. Allegheny Shores – Ongoing PA SITES money was not awarded to R47.
   xi. Allegheny Shores – PennDOT MTF: Project started on 8/25/26. Will need to coordinate with paving of Main Street since PennDOT is requiring that the road be paved this paving season.
   xii. Allegheny Shores- TIF/TRID – Had the first TIF meeting this month. Delta will be submitting a final RIF application to the County for review and the meetings and analysis will start in earnest once the final application is submitted.

xiii. Comprehensive Plan Update – Had an interesting conversation about updating the Comp Plan and we discuss in a workshop at a later date.
xiv. Anti-Displacement/Housing Preservation Work - The TCTA program is underway. The Needs Assessment was completed and now the TA portion has started. Thew consultants on development of deliverable related to community outreach and a potential rehab program.
xv. Active Transportation Plan – We were awarded $50,000. Kickoff meeting occurred this month. First steering committee meeting will be Sept. 8th.
xvi. FEMA – I submitted the requested paperwork to FEMA to close out the CAV. Awaiting a response to see if the paperwork is sufficient to close the files.
xvii. Day-to-Day: There are many day-to-day activities including scheduling and doing the legwork for a Planning Commission meeting and a ZHB meeting. In process of interviewing for a FT DPW laborer. Working on writing up SOP's, fulfilling the RTKL requests, starting to work on capital planning for 2027, reviewed the Borough's many insurance policies or another year, took possession of new DPW vehicle on 8/27 (which will need to be set up with safety lights and for the snowplow.)

We were awarded another $54,000 for public art, beautification, and LED lighting for the Square. The grant went through environmental review and is now in the hands of the County's compliance team. I have been invited to speak in Harrisburg on 9/9 for the 2026 Sold Waste Association of North America conference to talk about trash.

8. Consent Agenda – motion
    a. Motion to approve the following business:
        i. Payment of bills through July 31, 2026
        ii. Adopt minutes from July 23 and August 13 meetings
        iii. Award demolition contract to Minniefield Demolition Services, LLC in the amount of $26,500 for the demolition of 200 10th Street
        iv. Approval for SNO to us parking lot on Sept 12 from 9am to 3pm (includes setup and cleanup) for a housing fair
        v. Approval to award the demolition contract to Green Development and Construction, LLC in the amount of $19,500, pending obtaining the required insurance and bonds, for the demolition of 207 Altmeyer
        vi. Approval for Parks & Recreation Commission to have a budget not to exceed $3,000 for the Halloween and Fall event
        vii. Approval for Parks & Recreation Commission to have a budget not to exceed $7,000 for the Tree Lighting/Holiday event
        viii. Approval for Parks & Recreation Commission to have a budget not to exceed $800 for a photographer for Music Festival and Drone Show

    Motion to approve the above listed business items – Jaso1st, Ishman 2nd, unanimously passed.

9. Other Reports
        i. Zoning/Building – see monthly BIU report included in packet

ii. Inspection Report from Code Officers, Andrea McCord & Lou DeLuca included in packet

10. Adjourn 8:09 pm

Respectfully submitted,

Christine DeRunk

The next workshop meeting will be on September 10, 2026 at 6:30pm.
The next business meeting will be on September 24, 2026 at 6:30pm.