Sharpsburg Borough Council Meeting Minutes
August 13, 2026
6:30pm
Borough Council Chambers

1. Ms. Laing called the meeting to order and led the Pledge of Allegiance

2. Ms. DeRunk performed a roll call and found the following members present: Mr. Jaso, Ms. Pastor, Mr. Andrascik, Ms. Ishman, Mr. Mason (excused), Mr. Breingan, Ms. Laing, and Mayor Portis.

3. Public comment on agenda-related items
    a. There were no public comments.

4. Special Business Items
    a. Tobacco/Vape Shops
        i. Ms. Laing stated that the meeting was advertised as a special voting meeting to discuss and potentially pass Resolution 26-12 Related to Pending Zoning Ordinance Amendment with respect to Tobacco/Vape Stores. An overview was provided that the current zoning ordinance does not provide for guidance on these types of establishments and that legislation is needed now that they are increasingly common. A discussion ensued about the need for regulation of tobacco/vape stores. An overview of the pending legislation was provided and indicated that they would be a conditional use in Industrial and Industrial-1 zones. Other locations would require a variance.

        ii. Ms. DeRunk explained the process for passage, which is a resolution passed stating that the pending ordinance is in effect. Then an advertisement is run stating that the resolution passed. At that time, the Council can make any final changes to the pending legislation, which will be sent to Allegheny County Planning Department for review, as required, for comments. Any comments will be forwarded to the Planning Commission for review and consideration. Planning Commission will then provide comments to Council for consideration. Upon receiving the comments from the Planning Commission, Council can include, modify, or reject the comments. Once Council is satisfied with the ordinance, there will be a vote to advertise the final legislation and then a vote will occur at the business meeting following the advertisement.

        iii. Motion to pass Resolution 26-12 Mr. Breingan 1st, Ms. Pastor 2nd, roll call vote was taken:
            1. Mr. Jaso - No
            2. Ms. Pastor - Yes
            3. Ms. Ishman - Yes
            4. Mr. Breingan - Yes
            5. Ms. Laing – Yes

iv. Motion to advertise the passage of Resolution 26-12 Ms. Ishman 1st Mr. Breingan 2nd, roll call was taken:
    1. Mr. Jaso - No
    2. Ms. Pastor - Yes
    3. Ms. Ishman - Yes
    4. Mr. Breingan - Yes
    5. Ms. Laing – Yes

b. Melanie Linn Gutowski was interviewed for EAC and sworn in by Mayor Portis after a motion to appoint Ms. Gutowski was made. Ms. Ishman 1st Mr. Breingan 2nd, passed unanimously. Mayor Portis swore in Ms. Gutowski

c. Mallory Helbling proposed that the Borough have an online merchandise store for the bicentennial. It is a local company located in Aspinwall and there would be no cost to the Borough. The company is EAC Online.

d. Ms. DeRunk presented SNO's request to use parking lot on Sept 12 for housing fair. There are no resources needed from the Borough other than a barricade so that cars do not enter the parking lot to ensure safety. There were no objections and this was added to the consent agenda for the August 27 meeting.

e. Ms. DeRunk discussed DPW's proposal to begin street sweeping throughout town as the catch basins in areas of town that are not swept fill with debris faster. Sweeping the streets will prevent debris from entering the combined sewer system, the lines of which were cleaned in 2025. She stated that the plan is not fully developed because there was the desire to first determine if there was the appetite for changes before resources were put into working out the logistics. Ms. DeRunk was asked to put together a high-level analysis of the costs to street sweep additional streets and a draft of the logistics.

f. Ms. DeRunk presented a high-level overview of the new and old capital requests from the different departments.
    i. Included on the list are, by department:
        1. DPW – tarper, bucket truck, backhoe/skid loader/similar and movement of hot box and roller to 2028
        2. Police – handguns, vehicle, license plate readers
        3. Infrastructure and other park improvements
    ii. Additional conversations will follow as part of the budget meetings

5. Public comment
    a. Mr. Wigginton expressed concerns about the logistics of street sweeping and where cars can be parked. He also said that he would not want to see leaves blown into the streets to be swept by the street sweeper. He stated that the Borough would need to consider alternative parking and that some of the yellow lines are too long.

6. Adjourn
    a. Mr. Jaso 1st