Sharpsburg Borough Council Meeting Minutes
July 23, 2026
6:30pm
Borough Council Chambers

1. President Laing welcomed the audience and called the meeting to order

2. Pledge of Allegiance and Roll Call: Karen Pastor, Roman Mason, Jonathan Jaso, Adrianne Laing, Dave Breingan, Mayor Portis, Sara Ishman, Officer Kimmel for Chief Stelitano

3. Christine DeRunk explained the Consent Agenda Items: Motion to remove XV from consent agenda to Public Safety section – Ishman 1st, Breingan 2nd, unanimously passed

4. Public Comments on agenda-related items (3-minute limit)
    a. No public comments

5. Registered Public Comments (3-minute limit)
    a. Sara Mariacher re: Library report
    b. Wayne Thompson re: Ali Street paving – Mr. Thompson requested reimbursement of $5,600 for paving a portion of Ali Street. Mr. Kalina, Sharpsburg's solicitor, stated that because the request involved an expenditure, the Borough could not take action that evening.

6. Reports
    a. Reports from Commissions
        i. Mallory Helbling gave the Parks and Recreation update – Ms. Helbing thanked all of those who participated in Funnel Cake Friday (Police Department, DPW, EMS, Fire Department, Ferra's, & Allegheny County Sheriff's Office). She specifically wanted to thank the Rotary for their continued partnership. On August 15th, there will be a celebration of 16th Street Park. They are working with the Brough Manager for an official dedication to the Gottschalk Family for their support historically with the parks. Parks and Recs continue with their planning of the Bicentennial Celebration, Halloween/Fall Event, Holiday Event, and the possibility of a 5K.
        ii. Historical Commission – No report this month

    b. Adrianne Laing gave the President's Report – Ms. Laing stated there was one executive session regarding personnel on July 13, 2026.

    c. Kayla Portis gave the Mayor's Report
        i. Mayor Portis swore in Amber Thompson to the Zoning Hearing Board

    d. Junior Council Report – Grace Cooper (absent)

    e. Public Safety – Karen Pastor and Jonathan Jaso

i. Chief Stelitano gave the police report – 346 calls for service in June, 10 traffic stops -2 citations, 8 warnings, 0 arrests. Arrests – 8 adults, 0 juvenile), 0 DUI.

ii. Mary Bauer's Social Worker Report – 123 interactions for the month of June, 25% were via 911 dispatch, 72% of interactions were non-dispatched services. Areas of concern: civil concerns (disputes, housing, utilities, etc.), domestic violence, mental health, and family contacts
Community engagements and training: participated in the Funnel Cake Friday Touch a Truck Event, attended the press release for the City of Pittsburgh Co-Response Program, and on-going participation with the Age-Friendly Neighborhood and SNO. Chief Stelitano and Ms. Bauer provided a presentation to the attendees of the Senior Center for National Safety Month

iii. Fire Department Report- Karen Pastor gave the Fire Department Report- 53 total calls in June; Ms. Pastor said that Fire Chief, Mike Daniher, was very thankful for Officer Carb who stayed all night at the accident on the 62nd Street Bridge where the truck overturned. The Sharpsburg Fire Department was very appreciative for Bauerstown, Millvale, and Undercliff Fire Departments who assisted with the active fire that same evening on 14th & Main.

iv. EMS report -Jonathan Jaso –no report provided

v. ALPR discussion from consent agenda: Motion to approve purchase of two phones (1 per car), Ishman 1st, Jaso 2nd, unanimously passed

Motion to table discussion for next month's meeting – Jaso- Yes, Pastor- No, Ishman- Yes, Mason- No, Breingan- Yes, Laing- No, Tiebreaker: Mayor Portis- No. Motion not passed.

f. Communications Committee – Roman Mason: Nothing to report currently. Mr. Mason asked for the lights at Kennedy Park to be turned on until 10:00 pm.

g. Zoning/Planning/Code – David Breingan and Sarah Ishman
   i. Adopt Ordinance 26-03 adding red zones to Clifton: Ishman 1st, Breingan 2nd, unanimously passed

h. Asset Management – Jonathan Jaso and Karen Pastor
   i. Mark Marshall gave the Public Works report - some of their finished projects include painting crosswalks on Main Street and all school bus stops have been painted, removal & installation of 21 ADA parking spaces, mulched trees at Kennedy basketball court, streetlights replaced at James Sharp Landing, & restored benches and garbage cans at 16th Street Park. Upcoming projects: restoration of wall at James Sharp Landing, clearing brush from fence at Heinz Memorial Field, removal of fence at Tot Lot (waiting for closer to installation), installation of ADA and sidewalks at Kennedy Park, and manhole replacement on 18th Street.

   ii. Engineer's Report from LSSE report included in packet

i. Finance – Sarah Ishman and David Breingan

i. Budget Reports – Mr. Breingan stated that they are looking into property tax revenue to determine if adjustments are necessary, engineering costs are over budget in addition to DPW's budget; however, this was due to the unexpected winter storm, and the library is over budget by $13,000.00.
ii. Treasurer's Report from Carleen Kusar is included in the packet

j. Solicitor's Report – Matt Kalina
   i. Nothing for public comment

k. Manager's Report – Christine DeRunk
   i. Liquid Fuels Audit Complete
   ii. 2025 Audit Complete
   iii. Resiliency Grid – Waiting for reimbursement for $379,925, which was submitted to the County last month. Need to approve upgrading the transformer.
   iv. EPA Clean Water Appropriations – Submitted all the paperwork to EPA and is waiting for a response. Will need to attend ten hours of training on grant implementation.
   v. STMP –Working on last parts – legal review of handbook and grant closeout. In the meantime, I will submit for reimbursement of expenses to date.
   vi. Allegheny Shores: General – Ongoing. Various meetings with ALCOSAN, HSWA, etc. Still working with ACED to secure funding for engineering the flyover so we can avoid community disruption by having two HPB projects. RAAC meeting was held on 7/24 when approximately $500,000 was awarded for the preliminary engineering work for the flyer.
   vii. Allegheny Shores - RAISE – Participation with Federal Highway Administration, PennDOT, Mosites and other to get the grant agreement and reimbursement agreement in place. Much of this will fall on Mosites' professional team but I am in all meetings and representing the Borough.
   viii. PENNVEST – The Borough was awarded $1.7M in a grant and $9.1M in loans. The recommendation is to NOT accept this package.
   ix. Comprehensive Storm Water Management Plan - A final draft Word document has been received, and we will adopt the plan.
   x. Streetscape Project – (sidewalks between 19th & 21st Street) bid specs are finished, bid has been awarded.
   xi. Active Transportation Plan – RFQ was released on March 19th. RFQ's for the plan are available - Please let Ms. DeRunk know if anyone would like to read it, this will be awarded in May.
   xii. Allegheny Shores – Ongoing PA SITES money was not awarded to R47.
   xiii. Allegheny Shores – PennDOT MTF: Notice to Proceed was issued last month and working with the contractor to determine a start date. Coordination with utilities and other entities to minimize disruption.
   xiv. Allegheny Shores- TIF/TRID – Allegheny County Economic Development now has consultants on board who can assist us. The meetings with ACED will begin in August.
   xv. Comprehensive Plan Update – Provided an overview of Comp Plan to the Triboro managers and continued discussions on moving the plan

forward. This appears to be on hold indefinitely. We did get a quote to update our part of the Comp. Plan. It is approximately $7,000. We could move forward with updating the data from our section of the Comp Plan if we choose.

xvi. Anti-Displacement/Housing Preservation Work - The TCTA program is underway. The Needs Assessment was completed and now the TA portion has started. Thew consultants on development of deliverable related to community outreach and a potential rehab program.

xvii. Housing Study – SNO is working to revive a housing study that was never finished two years ago. I am working with SNO's ED to figure out how to best link all the housing work that the Borough is working on.

xviii. Active Transportation Plan – We were awarded $50,000. We are under contract and there is a kickoff meeting next week.

xix. FEMA – I submitted the requested paperwork to FEMA to close out the CAV. Awaiting a response to see if the paperwork is sufficient to close the files.

xx. Allegheny County Economic Development – two grants have been submitted, one for support of Parks & Recs Music Festival and drone show and the other was for a nature themed beautification project for the business district. The Borough should find out within the next month whether those grants will be funded.

xxi. Day-to-Day: There are many day-to-day activities including scheduling and doing the legwork for a Planning Commission meeting and a ZHB meeting. In process of interviewing for a FT DPW laborer. Working on writing up SOP's, fulfilling the RTKL requests, starting to work on capital planning for 2027, reviewing 2025 audit.

7. Consent Agenda – motion
    a. Motion to approve the following business:
        i. Payment of bills through June 30, 2026
        ii. Adopt minutes from June 25 and July 9 meetings
        iii. Approval to spend $76,400 for transformer upgrades for microgrid
        iv. Approval of the recommendation of the Planning Commission to allow the subdivision of 1818 Middle Street into 1816 and 1818 Middle Street
        v. Resolution 26-09 authorizing manager to sign document for the Main Street Allegheny grant
        vi. Approval to sign PennDOT Traffic Signal Form
        vii. Approval of street closure on Clay from 6th to 8th for Back-to-School Block Party on Tuesday, Aug 18 from 4pm to 9pm
        viii. Approval for use of Kennedy Park for Hometown Hoops on August 3-5 from 9am to 3pm each day
        ix. Accept resignation of Amber Lapp from Borough Council effective immediately
        x. Approval of the recommendation of the Planning Commission to submit the Planning Consistency Letter for the CFA MTF grant application
        xi. Approval of Resolution 26-10 to apply for CFA MTF grant in the amount of $3M in partnership with Riverfront 47 for roadway and infrastructure for Allegheny Shores
        xii. Approval of MOU for grant administration of CFA MTF grant
        xiii. Approval of Resolution 26-11 to apply for GEDTF grant

xiv. Approval of funding commitment letter for GEDTF in an amount not to exceed $20,000 in local match (10%)
xv. Approval to spend $2,000 plus the cost of two cell phones for license plate reader for police cars (moved to public safety),
xvi. Approval to spend up to $500 for P&R event in 16th Street Park on Aug 15 beginning at 10:30am

Motion to approve the above listed business items – Jaso1st, Ishman 2nd, unanimously passed.

8. Other Reports
    i. Zoning/Building – see monthly BIU report included in packet
    ii. Inspection Report from Code Officers, Andrea McCord & Lou DeLuca included in packet

9. Adjourn 7:37 pm

Respectfully submitted,

Christine DeRunk

The next workshop meeting will be on August 13, 2026 at 6:30pm.
The next business meeting will be on August 27, 2026 at 6:30pm.