Sharpsburg Borough Council Meeting Minutes
June 25, 2026
6:30pm
Borough Council Chambers

1. President Laing welcomed the audience and called the meeting to order

2. Pledge of Allegiance and Roll Call: Karen Pastor, Roman Mason, Amber Lapp, Jonathan Jaso, Adrianne Laing, Dave Breingan, Mayor Portis, Sara Ishman, Chief Stelitano

3. Christine DeRunk explained the Consent Agenda Items

4. Public Comments on agenda-related items (3-minute limit): No public comments

5. Registered Public Comments (3-minute limit)
    a. Sara Mariacher gave the library report
    b. Debbie Bobeck re: Borough-wide flea market with food trucks Sept 12th from 8 am-2 pm. Restrooms at Kennedy Park will be opened.

    Motion to approve Community Flea Market- Ishman 1st, Pastor 2nd, unanimously passed

6. Reports
    a. Reports from Commissions
        i. Mallory Helbling gave the Parks and Recreation update – Ms. Helbing stated that the last Funnel Cake Friday will be held June 25th along with the Juneteenth Celebration. The next Bicentennial meeting will be held on July 22nd at 6:00 pm at 1026 North Canal Street. A local resident approached P & R about supporting beautification efforts at Curley Park and they encourage everyone to come out for the 13th Street Court dedication.

    b. President's Report – Adrianne Laing
        i. Interviews/Introductions for Environmental Advisory Council and potential swearing in of new members
            1. Sharon Jasneski
            2. Jasdeep Khaira
            3. Connie Schwickrath
            4. Elin Fields

        Motion to approve Sharon Jasneski, Jasdeep Khaira, Connie Schwickrath, and Elin Fields to the EAC – Breingan 1st, Ishman 2nd, unanimously approved

    c. Mayor's Report – Kayla Portis
        i. Swearing in of Sharon Jasneski, Jasdeep Khaira, Connie Schwickrath, and Elin Fields to the Environmental Advisory Council
        ii. Proclamation for Joe Bruno
        iii. Swearing in of Tom Lininger to Historic Commission

iv. Swearing in of Leo Rudzki to Historic Commission
v. Swearing in of Kayla Portis to Historic Commission
vi. Swearing in of Brad Truman to Zoning Hearing Board
vii. Swearing in of Clark Wigginton to Zoning Hearing Board
viii. Swearing in of Joe Girty to Zoning Hearing Board
ix. Swearing in of Amber Thompson to Zoning Hearing Board
x. Swearing in of Donna Bishop to Parks and Recreation Commission
xi. Swearing in of Christine Girty to Planning Commission
xii. Swearing in of Joe Bruno to Planning Commission
xiii. Swearing in of Larry Stelitano to Property Maintenance Appeals Board and Vacancy Board

d. Grace Cooper gave the Junior Council report: Grace informed everyone that she attended an art camp at Ketchup City and will be attending a camp for girls going into trades.

e. Public Safety – Karen Pastor and Jonathan Jaso
   i. Chief Stelitano gave the police report – 336 calls for service in May, 5 traffic stops -3 citations, 2 warnings, 0 arrests. Arrests – 10 adults, 0 juvenile), 0 DUI.
   ii. Mary Bauer's Social Worker Report – 97 interactions for the month of May, 26% were via 911 dispatch, 74% of interactions were non-dispatched services. Areas of concern: mental health, animal concerns & difficulties, domestic violence & disputes, and civil issues. Community engagements and training: attended Mental Health & Disability summit at CCAC North Campus & went to Lieutenant Governor's press conference with Chief Stelitano regarding affordable housing. Provided resources and educational materials at the District Attorney's Senior Justice and Wellness event. Assisted State Police with the human trafficking situation. Provided crisis intervention and emotional support and gave multiple resources, food, clothing, etc.
   iii. Karen Pastor gave the Fire Department Report- 43 total calls in May; Ms. Pastor discussed how quickly the rescue time was near the creek on Monday – 13 minutes from the time of the arrival until the patient was in the vehicle. Currently, the members are taking a rope rescue class.
   iv. EMS report Jonathan Jaso –nothing at this time

f. Communications Committee – Roman Mason and Amber Lapp
   i. Nothing currently

g. Zoning/Planning/Code – David Breingan and Sarah Ishman
   i. Mr. Breingan stated that he submitted the Tree Vitalization application for 20 trees in the fall, the focus will be Kennedy Park. The Zoning and Planning Commission. They are excited to work with EAC on this project in addition to updating codes on tree canopies. Working with code enforcement for protection regarding senior high-rises.

h. Asset Management – Jonathan Jaso and Karen Pastor

i. Mark Marshall gave the Public Works report - some of their finished projects include new yellow zones installed at Clifton, mulched playground area at ballfield & Kennedy Park, painted lights at 16th Street Park, and dug & replaced damaged storm water line at 18th Street. Upcoming projects: Installation of ADA sidewalks at Kennedy Park, manhole replacement on Penn Street, removal of fence around tot lot, restoration of benches and trash cans at 16th Street Park. Painting of crosswalks (will prioritize school bus routes and high traffic areas first and then expand), and summer fertilization of borough properties. Mr. Marshall also met with Pioneer Paving about emergency paving projects and will have a preconstruction meeting with Wilson excavating and met with those who will install the sculpture at the library.

ii. Engineer's Report from LSSE report included in packet

i. Finance – Sarah Ishman and David Breingan
   i. Budget Reports – Mr. Breingan said they are following the recommendation of creating a 5-year plan, which Ms. DeRunk did immediately.
   ii. Treasurer's Report from Carleen Kusar is included in the packet

j. Solicitor's Report – Matt Kalina
   i. Nothing for public comment

k. Manager's Report – Christine DeRunk
   i. Resiliency Grid – EIS provided a potential underground conflict, so we are working through that. Reimbursement for $379,925 was submitted to the County.
   ii. PENNVEST – The Borough was awarded $1.7M in a grant and $9.1M in loans. The recommendation is to NOT accept this package.
   iii. Comprehensive Storm Water Management Plan - A final draft Word document has been received, and we will adopt the plan.
   iv. Streetscape Project – (sidewalks between 19th & 21st Street) bid specs are finished, bid has been awarded.
   v. Active Transportation Plan – RFQ was released on March 19th. RFQ's for the plan are available - Please let Ms. DeRunk know if anyone would like to read it, this will be awarded in May.
   vi. Allegheny Shores – Ongoing PA SITES money was not awarded to R47.
   vii. STMP –Getting ready to send the proposed handbook to labor counsel for legal review. We will be closing out Round 1 sometime this summer/early fall.
   viii. Allegheny Shores: General – Ongoing. Various meetings with ALCOSAN, HSWA, etc. Still working with ACED to secure funding for engineering the flyover so we can avoid community disruption by having two HPB projects. RAAC meeting was held on 7/24 when approximately $500,000 was awarded for the preliminary engineering work for the flyer.

ix. Allegheny Shores - RAISE – Ongoing. Have worked out the flow of funding agreement to be signed tonight related to the $500k in ARPA money for preliminary engineering.
x. Allegheny Shores – PennDOT: We are working through the document review so that we can issue a Notice to Proceed.
xi. Allegheny Shores- TIF/TRID – Allegheny County Economic Development now has consultants on board who can assist us. The meetings with ACED will begin in July.
xii. Comprehensive Plan Update – This appears to be on hold indefinitely. We did get a quote to update our part of the Comp. Plan. It is approximately $7,000. We could move forward with upcoming data from our section of the Comp Plan if we choose.
xiii. Anti-Displacement/Housing Preservation Work - The TCTA program is underway. The Needs Assessment was completed and now the TA portion has started. Thew consultants on development of deliverable related to community outreach and a potential rehab program.
xiv. Housing Study – SNO is working to revive a housing study that was never finished two years ago. I am working with SNO's ED to figure out how to best link all the housing work that the Borough is working on.
xv. Active Transportation Plan – We were awarded $50,000. RFQ was released on March 19. Finalizing the documents to get under contract and to issue the Notice to Proceed.
xvi. FEMA – I submitted the requested paperwork to FEMA to close out the CAV. Awaiting a response to see if the paperwork is sufficient to close the files.
xvii. Allegheny County Economic Development – two grants have been submitted, one for support of Parks & Recs Music Festival and drone show and the other was for a nature themed beautification project for the business district. The Borough should find out within the next month whether those grants will be funded.
xviii. Day-to-Day: There are many day-to-day activities including scheduling and doing the legwork for the Planning Commission meeting and a ZHB meeting. There was significant work done related to trying to get on Opportunity Zone designation and a special thank you to SNO for support.
xix. Grant of $20,000 from Main Streets Allegheny for drone show

7. Consent Agenda – motion
    a. Motion to approve the following business:
        i. Payment of bills through May 31, 2026
        ii. Adopt minutes from May 28 meeting
        iii. Adopt Comprehensive Stormwater Management Plan
        iv. Appoint Matthew Kalina as Borough Solicitor
        v. Advertise Ord 26-03 adding red lines to Clifton (new) and N Canal (existing)
        vi. Approval of Resolution 26-08 naming Borough Manager as signatory for administration of ARPA grant funds for preliminary engineering and authorizing entering into an agreement with Riverfront 47

vii. Approval of Reimbursement and Grant Administration Agreement for Preliminary Engineering
viii. Award catch basins funded by CDBG51 to Ron Gillette, Inc. in the amount of $45,830
ix. Approval to file liens for tax year 2025 on delinquent properties
x. Approval of Articles of Agreement for rock salt through NHCOG with Morton Salt in the amount of $95.03 per ton delivered

Motion to approve the above listed business items – Ishman1st, Jaso 2nd, unanimously passed.

8. Other Reports
    i. Zoning/Building – see monthly BIU report included in packet
    ii. Inspection Report from Code Officers, Andrea McCord & Lou DeLuca included in packet

9. Adjourn 7:47 pm

Respectfully submitted,

Christine DeRunk

The next workshop meeting will be on July 9, 2026 at 6:30pm.
The next business meeting will be on July 23, 2026 at 6:30pm.