Sharpsburg Borough Council Meeting Agenda
October 23, 2025
6:30pm
Borough Council Chambers

1. President's Welcome and Call to Order

2. Pledge of Allegiance and Roll Call

3. Explanation of Consent Agenda Items

4. Public Comments on agenda-related items (3-minute limit)

5. Registered Public Comments (3-minute limit)
    a. Bonnie DeMotte re: Second Harvest Market and Reserving Parking Spaces

6. Sharpsburg Sports Hall of Fall Induction

7. Reports
    a. Reports from Commissions
        i. Parks and Recreation

    b. President's Report – Adrianne Laing

    c. Mayor's Report – Kayla Portis
        i. Swearing in of Julia Granita to Parks and Recreation Commission

    d. Public Safety – Karen Pastor and Jonathan Jaso
        i. Police Chief Report – Chief Stelitano
        ii. Social Worker Report
        iii. Fire Department Report
        iv. EMS Report

    e. Communications Committee – Corey Ochai and Roman Mason

    f. Zoning/Planning/Code – David Breingan and Sarah Ishman

    g. Asset Management – Jonathan Jaso and Karen Pastor
        i. Public Works Report – Mark Marshall
        ii. Engineer's Report

    h. Finance – Sarah Ishman and David Breingan
        i. Budget Reports
        ii. Treasurer's Report

    i. Solicitor's Report – Matt Kalina

    j. Manager's Report – Christine DeRunk
        i. 2026 Budget

8. Consent Agenda – motion
    a. Motion to approve the following business:
        i. Payment of bills through September 30, 2025
        ii. Adopt minutes from September 25 and October 9 meetings
        iii. Approval to suspend parking meter fees beginning Friday, December 19 and ending Sunday, January 5
        iv. RAAC Scope Amendment to include the District Connector Road preliminary engineering
        v. Resolution 25-15 For LSA Grant in the amount of $657,336 with no local match for streetscaping 13th Street
        vi. Resolution 25-16 for LSA Grant in the amount of $340,869.25 for Heinz Memorial Park Improvements with a local match of $60,153
        vii. Resolution 25-17 for Act 152 Demolition funds in the amount of $32,000
        viii. Resolution 25-18 for Act 152 demolition funds certifying the conditions are met for demolition
        ix. Resolution 25-19 for Act 20 establishing reasonable attorney's costs for collection of delinquent real estate taxes
        x. Acceptance of revised agreement with Keystone Collections shifting the cost of delinquent real estate collections to the property owner
        xi. Acceptance of changes to the management relationship with CS McKee
        xii. Resolution 25-20 adding credit cards for Historical Commission (Donna Bishop) and Parks and Recreation Commission (Mallory Helbling), each with $1,000 credit limit for community activities associated with Commissions
        xiii. Award the Clean Air Act Fund grant to Energy Independent Solutions (EIS) in an amount not to exceed $1M to build a microgrid no smaller than 171.96kW with battery storage capacity no smaller than 180,000kWh/yr
        xiv. Approval for Borough Manager to work with EIS to see grant funds to offset engineering costs associated with the microgrid
        xv. Resolution 25-21 authorizing the Borough Manager to execute administrative documents related to the grant agreement for the microgrid
        xvi. Advertise the draft 2026 budget for public comment

9. Other Reports
        i. Zoning/Building – see monthly BIU report

10. Adjourn

The next Council workshop meeting will be at 6:30pm on November 13, 2025
The next Council business meeting will be at 6:30pm on November 20, 2025.
Reminder that this is the third Thursday due to Thanksgiving.