Sharpsburg Borough Council Meeting Minutes
July 24, 2025
6:30pm
Borough Council Chambers

1. President Laing welcomed the audience and called the meeting to order

2. Pledge of Allegiance and Roll Call: Karen Pastor, Roman Mason, Corey Ochai, Jonathan Jaso, Adrianne Laing- excused, Dave Breingan, Mayor Portis -excused, Sara Ishman, Chief Stelitano – excused

3. Christine DeRunk explained the Consent Agenda Items

4. Public Comments on agenda-related items (3-minute limit)
    a. No public comments

5. Registered Public Comments (3-minute limit)
    a. Sara Mariacher re: Sharpsburg Library update – report included in packet
    b. Ami Tori, a resident of Sharpsburg, proposed organizing a 5K run/walk event to bring the community together and support the town's safety and security services
    c. Kathleen Stanley -presented the Heinz Caper event in which participants will mix clue hunting, games, and local lore as they explore Sharpsburg businesses. This event supports Roots of Faith and local businesses. The Steel City Ghost Busters will be joining this year!
    d. Alan Vozel discussed ADA parking on 915 High Street

6. Reports
    a. Reports from Commissions
        i. Mallory Helbling gave the Parks and Recreation update – discussed the possibilities for a celebration of the new basketball court & a fall wellness event. Mallory thanked all those who helped with the success of Funnel Cake Fridays.
        ii. Donna Bishop gave the Historical Commission report – historical artifacts will be displayed during the month of February for the Bicentennial, working with the library on how to catalog items historically, and they welcome stories of those who grew up in Sharpsburg to document historic stories for the Bicentennial

    b. President's Report – Adrianne Laing
        i. No report this month

    c. Mayor's Report – Kayla Portis
        i. No report this month

    d. Public Safety – Karen Pastor and Jonathan Jaso

i. Chief Stelitano's Police Report – 378 calls for service in June – 13 traffic stops, 6 citations -6 warnings, 7 arrests, 1 DUI
ii. Mary Bauer's Social Worker Report - No report this month
iii. Pastor gave the Fire Department Report- 56 total calls in June, 16 calls in Sharpsburg
iv. Jaso gave the EMS Report – No report this month

e. Communications Committee – Corey Ochai and Roman Mason
   i. Nothing to report this month

f. Zoning/Planning/Code – David Breingan and Sarah Ishman
   i. Breingan said they are working through the HUD grant (Thriving Communities Technical Assistance -TCTA) which pertains to Sharpsburg's Anti-Retaliation Ordinance for tenants. They are also working with consultants to create educational materials for TCTA in addition to resources for aging adults.

g. Asset Management – Jonathan Jaso and Karen Pastor
   i. Mark Marshall gave the Public Works report - The following is a list of projects DPW has completed: removal of knot weed in fence lines at 16th Street Park & Heinz Memorial Field, removal of graffiti, & trimming line of sight for security cameras. DPW had 21 PA One Calls (3 were emergencies). The upcoming projects include mulching of playground at Heinz Memorial Field and line striping of parking spaces.

   ii. Engineer's Report – LSSE report included in packet

h. Finance – Sarah Ishman and David Breingan
   i. Budget Reports – Breingan stated the Borough is halfway through the calendar year and real estate taxes are above budget; total revenue is at 49% & total expenditures are at 35 % of budget
   ii. Treasurer's Report from Carleen Kusar is included in the packet

i. Solicitor's Report – Matt Kalina
   i. Nothing for public comment

j. Manager's Report – Christine DeRunk
   i. Resiliency Grid –extended bid opening as the we did not get any bids
   ii. PENNVEST – CCTV is almost complete, most lines look suitable for relining
   iii. Allegheny Shores – approximately $500,000 was awarded for the preliminary engineering work for flyover
   iv. Comprehensive Stormwater Management Plan – project is underway and the consultants are building the hydraulic & hydrologic model
   v. Anti-Displacement/Housing Preservation Work- TCTA program is underway and working with consultants on development of deliverables related to community outreach and a potential rehab program

vi. Active Transportation Plan – need to develop the RFP/Q for consultants
vii. Allegheny Shores/PennDOT waiting for final HOP but it is very close

7. Consent Agenda – motion
    a. Motion to approve the following business:
        i. Payment of bills through May 31, 2025
        ii. Adopt minutes from May 22 and June 12 meetings
        iii. Approval of Rock Salt Articles of Agreement for 2025-2026 season
        iv. Approval to apply for CFA MTF Grant Resolution 25-10, planning consistency letter, and MOU
        v. Accept resignation of Dominic Magnelli from DPW
        vi. Ratify expense of $8,500 to Ron Gillette Construction for basketball court repairs
        vii. Approval of lien selection list for 2024 delinquent real estate taxes
        viii. Approval to pay invoice #1 for CCTV work in the amount of $42,273 pending engineer's confirmation of scope of work completed
        ix. Approval to submit a letter of support for Southern Allegheny Valley Emergency Services for a loan through Community Leasing

    Motion to approve the above listed business items – Jaso 1st, Mason 2nd, unanimously passed

8. Other Reports
        i. Zoning/Building – see monthly BIU report

9. Adjourn 7:35

Respectfully submitted,

Christine DeRunk

The next Council workshop meeting will be at 6:30pm on August 14, 2025
The next Council business meeting will be at 6:30pm on August 29, 2025.