Sharpsburg Borough Council Meeting Minutes
August 28, 2025
6:30pm
Borough Council Chambers

1. President Laing welcomed the audience and called the meeting to order

2. Pledge of Allegiance and Roll Call: Karen Pastor, Roman Mason, Corey Ochai, Jonathan Jaso, Adrianne Laing, Dave Breingan, Mayor Portis, Sara Ishman, Chief Stelitano

3. Christine DeRunk explained the Consent Agenda Items

4. Public Comments on agenda-related items (3-minute limit)
   a. No public comments

5. Registered Public Comments (3-minute limit)
   a. Peter Vancheri reviewed the important aspects of the 2024 Annual Audit.
   b. Jill McConnell provided the yearly library update and thanked Sharpsburg for the continued support.

6. Reports
   a. Reports from Commissions
      i. Mallory Helbling gave the Parks and Recreation update – they continue to plan for the holidays in addition to other events, waiting for completion of basketball court & splashpad, Parks & Recs extend the bicentennial logo contest anther two weeks

   b. Adrianne Laing gave the President's Report
      i. Approval of hanging banner for one week for Tropical 5K Classic (Sept 20-27) Jaso 1st, Mason 2nd, unanimously approved

   c. Kayla Portis gave the Mayor's Report – Portis thank all of those involved in the Summer Sizzler and stated it was a lot of fun.

   d. Public Safety – Karen Pastor and Jonathan Jaso
      i. Chief Stelitano gave the police report – 424 calls for service in July 31 traffic stops, 19 citations – 12 warnings, 8 arrests (5 adult, 3 juvenile), 1 DUI
      ii. Mary Bauer's Social Worker Report - 102 interactions for July, 33% were via 911 dispatch, 67% of interactions were non-dispatched services Mary is now a Licensed Social Worker across the state of Pennsylvania; she passed the PA State Social Work Licensure Exam.
      iii. Pastor gave the Fire Department Report- 55 total calls in July, 17 calls in Sharpsburg.

iv. Jaso gave the EMS Report (June and July) – 61 calls for Sharpsburg in June, 78 calls for July in Sharpsburg. Jaso stated that response times got better in July than June.

e. Communications Committee – Corey Ochai and Roman Mason
   i. Ochai thanked the DPW department for always providing them with updates on projects in the Borough.
   ii. Ochai and Mason continue to post current events and/or important information on Facebook

f. Zoning/Planning/Code – David Breingan and Sarah Ishman
   i. Advertise Ordinance 25-06 related to junk cars – Motion to advertise, Ishman1st, Pastor 2nd, unanimously passed
   ii. Advertise Ordinance 25-07 making rental inspection program a three-year inspection cycle - Motion to advertise, Ishman1st, Ochai 2nd, unanimously passed
   iii. Resolution 25-13 in Support of Community Solar - Motion to pass Breingan1st, Pastor 2nd, unanimously passed
   iv. Resolution 25-14 in Support of Pittsburgh's Week Without Driving Initiative - Motion to pass Breingan1st, Ochai 2nd, unanimously passed

g. Asset Management – Jonathan Jaso and Karen Pastor
   i. Mark Marshall gave the Public Works report – continue work on daily activities such as 811 calls, cold patching, machine maintenance, and mowing of borough properties. Upcoming projects include line striping of parking spaces, sidewalk repair on Main Street, painting & installation of bathroom fixtures at borough building, and sink hole & catch basin repair on Bridge Street.
   ii. Engineer's Report – LSSE report included in packet
   iii. Motion to award paving contract to El Grande Industries in the amount of $107,147 for the base bid (Penn Street from School to 10th and Ali St) -Motion to award, Jaso 1st, Ishman 2nd, unanimously passed
   iv. Potential motion to award El Grande Industries Add Alternative 1 in the amount of $26,620 to pave Penn Street from 10th to 9th Streets - Motion to award, Jaso 1st, Ishman 2nd, unanimously passed
   v. Potential motion to award a contract not to exceed $18,550 to install two additional storm inlets at Linden and Penn prior to paving - Motion to install 2 inlets, Jaso 1st, Ochai 2nd, unanimously passed

h. Finance – Sarah Ishman and David Breingan
   i. Budget Reports -Ishman thanked Peter Vancheri and his colleagues for their work with the audit and presenting it this evening.
   ii. Treasurer's Report from Carleen Kusar is included in the packet
   iii. Motion to close the K-9 Fund and transfer the funds into the police department - Motion to move K9 fund to police department, Ishman 1st, Breingan 2nd, unanimously passed

i. Solicitor's Report – Matt Kalina

i. Nothing for public comment

j. Manager's Report – Christine DeRunk

i. Resiliency Grid –had to extend the bid opening as we did not get any bids, COSTARS or OMINIA Partners are the two contractors approved from engineer and borough will get proposals
ii. PENNVEST – CCTV is almost complete, so far lines look suitable for relining with not major defects requiring a dig repair
iii. Allegheny Shores -various meetings with ALCOSAN, HSWA; working with ACED to secure funding for engineering the flyover to avoid community disruption with the projects
iv. Comprehensive Stormwater Management Plan – had a water walk with consultants and our floodplain manager – project is underway, and the consultants are building the hydraulic & hydrologic model
v. Anti-Displacement/Housing Preservation Work- working with consultants on development of deliverables related to community outreach and a potential rehab program
vi. Active Transportation Plan – borough was awarded $50,000 and will need to form a steering committee for the ATP, which will be a workshop topic
vii. Allegheny Shores/PennDOT- HOP's have been issued and now we are working on putting together the bid specs for approval by PennDOT
viii. FEMA – paperwork has been submitted to FEMA to close out the CAV.
ix. Day-to-Day – preparing for budget season, updating the five-year capital plan and gathering necessary information from insurance companies, etc., in the process of interviewing for code enforcement/rental inspector position

7. Consent Agenda – motion
   a. Motion to approve the following business:
      i. Payment of bills through June 30, 2025
      ii. Adopt minutes from July 24 and August 14 meetings
      iii. Approval of resignation of RJ Casey
      iv. Approval for Roots of Faith to host Heinz Caper on September 27 from 9am to 4:30pm including placing a large Stay Puft Marshmallow Man in Guyasuta Square
      v. Ratify hiring of Colten McDermott as Laborer II at a rate of $27/hr
      vi. Approval of Resolution 25-11 to apply for GEDTF funding in the amount of $244,033 to pave the remainder of Penn Street
      vii. Approval of Resolution 25-12 entering into an agreement with RAAC for $500,000.
      viii. Ratify expense of $3,950 to Faust Plastering for repair of the bathroom
      ix. Approval of street closure of N Canal from Main Street to Clay Street on Saturday, September 20 from 2pm to 10pm for Atithi Studio's Latin Arts Festival

x. Approval to open two bank accounts: one for the Capital Reserve Fund and a separate one for the Riverfront Capital Reserve Fund (PennDOT MTF grant)
xi. Approval of sale of plow on Municibid for $310
xii. Approval to name the basketball court at Kennedy Park after Greg Domian

Motion to approve the above listed business items – Jaso 1st, Ishman 2nd, unanimously passed

8. Other Reports
    i. Zoning/Building – see monthly BIU report

9. Adjourn 7:33 pm

Respectfully submitted,

Christine DeRunk

The next Council workshop meeting will be at 6:30pm on September 11, 2025
The next Council business meeting will be at 6:30pm on September 25, 2025.