Sharpsburg Borough Council Meeting Minutes
June 26, 2025
6:30pm
Borough Council Chambers

1. President Laing welcomed the audience and called the meeting to order

2. Pledge of Allegiance and Roll Call: Karen Pastor, Roman Mason, Corey Ochai, Jonathan Jaso, Adrianne Laing, Dave Breingan, Mayor Portis, Sara Ishman, Chief Stelitano – excused

3. Christine DeRunk explained the Consent Agenda Items

4. Public Comments on agenda-related items (3-minute limit)
    a. Clark Wiggins inquired about the paving on S. Main Street and the grants on the riverfront including scopes of work

5. Registered Public Comments (3-minute limit)
    a. Sara Mariacher presented the Sharpsburg Library Update
    b. Lucille DeLuca discussed the events and ideas for the Halloween Parade on Oct. 25, 2025

6. Reports
    a. Reports from Commissions
        i. Mallory Helbling gave the Parks and Recreation update – she thanked those who helped with Funnel Cake Fridays and encouraged people to submit their logos for the Bicentennial Logo Contest. Parks & Recs still has one spot open, those interested should submit a letter of interest.
        ii. Historical Commission – information in packet

    b. Adrianne Laing gave the President's Report – Ms. Laing thanked Parks & Rec for their assistance with Funnel Cake Fridays and taking on the Bicentennial event planning.

    c. Kayla Portis gave the Mayor's Report
        i. Mayor Portis thanked all who helped with the Juneteenth celebration and a big congratulations to Mary, our Police Social Worker, who passed her state licensure exam. She is now an LSW.
        ii. Portis also gave a heartfelt thanks to DPW, Fire and Police Department, and all the Borough staff for working in this heat.

    d. Public Safety – Karen Pastor and Jonathan Jaso
        i. Chief Stelitano's Police Report – 365 calls for service in May – 12 traffic stops, 16 citations -7 warnings, 0 arrests, 0 DUI
        ii. Mary Bauer's Social Worker Report - 107 interactions for April, 30% were via 911 dispatch, 70% of interactions were non-dispatched services. Almost every interaction in May related to mental health issues. 487 total interaction year to date

iii. Pastor gave the Fire Department Report- 49 total calls in May, 19 calls in Sharpsburg. Pastor announced that this weekend will be the Junior Fire Camp at Camp Guyasuta.
iv. Jaso gave the EMS Report – 57 calls in Sharpsburg, response time has increased a little but is expected inn these hot temperatures

e. Communications Committee – Corey Ochai and Roman Mason
   i. Ochai stated that on Wednesday, July 2nd there will be no street cleaning
   ii. Mason spent a day in Harrisburg for a session with Mandy Steele; he's excited for a bright future for Sharpsburg

f. Zoning/Planning/Code – David Breingan and Sarah Ishman
   i. Breingan shared a draft of the special events permit application with council and asked for their feedback if necessary.

g. Asset Management – Jonathan Jaso and Karen Pastor
   i. Mark Marshall gave the Public Works report – DPW responded to a few emergency calls: 2 water main breaks and repaired the water line break on 16th street. The following list are some of the projects they have completed: pruned trees along Main Street, completed line striping of the borough building in addition to putting safety strips on the front steps, removed knot weed in fence lines at Kennedy Park, and repaired the leak in the fountain at 16th street park.

   ii. Engineer's Report – LSSE report included in packet

h. Finance – Sarah Ishman and David Breingan
   i. Budget Reports – Breingan stated that the Borough is currently finalizing the audit. Breingan and Ishman have been answering questions pertaining to the audit and the Borough should be receiving it soon.
   ii. Treasurer's Report from Carleen Kusar is included in the packet

i. Solicitor's Report – Matt Kalina
   i. Nothing for public comment

j. Manager's Report – Christine DeRunk
   i. Resiliency Grid –bid opening on July 3, then Borough can finish grant agreement
   ii. PENNVEST – CCTV is almost complete, so far lines look suitable for relining with not major defects requiring a dig repair
   iii. Allegheny Shores -an application for approximately $524,000 in funding is still pending
   iv. Comprehensive Stormwater Management Plan – AKRF has been working with LSSE to get data from the CCTV work on the modeling
   v. Anti-Displacement/Housing Preservation Work- The Needs Assessment was completed and now the TA portion has started
   vi. Active Transportation Plan – need to develop the RFP/Q for consultants

vii. Allegheny Shores/PennDOT waiting for additional PennDOT comments/approval

7. Consent Agenda – motion
    a. Motion to approve the following business:
        i. Payment of bills through May 31, 2025
        ii. Adopt minutes from May 22 and June 12 meetings
        iii. Approval of Rock Salt Articles of Agreement for 2025-2026 season
        iv. Approval to apply for CFA MTF Grant Resolution 25-10, planning consistency letter, and MOU
        v. Accept resignation of Dominic Magnelli from DPW
        vi. Ratify expense of $8,500 to Ron Gillette Construction for basketball court repairs
        vii. Approval of lien selection list for 2024 delinquent real estate taxes
        viii. Approval to pay invoice #1 for CCTV work in the amount of $42,273 pending engineer's confirmation of scope of work completed
        ix. Approval to submit a letter of support for Southern Allegheny Valley Emergency Services for a loan through Community Leasing

    Motion to approve the above listed business items – Jaso 1st, Ishman 2nd, unanimously passed

8. Other Reports
        i. Zoning/Building – see monthly BIU report

9. Adjourn 7:40

Respectfully submitted,

Christine DeRunk

The next Council workshop meeting will be at 6:30pm on July 10, 2025
The next Council business meeting will be at 6:30pm on July 24, 2025.