Sharpsburg Borough Council Meeting Minutes
May 22, 2025
6:30pm
Borough Council Chambers

1. President Laing welcomed the audience and called the meeting to order

2. Pledge of Allegiance and Roll Call: Karen Pastor, Roman Mason, Corey Ochai, Jonathan Jaso, Adrianne Laing, Dave Breingan, Mayor Portis, Sara Ishman, Chief Stelitano

3. Christine DeRunk explained the Consent Agenda Items

    a. Motion to amend the consent agenda item XV to remove the phrase "pending a decision form the insurance company" – Jason 1st, Mason 2nd, unanimously passed

4. Public Comments on agenda-related items (3-minute limit)
    a. No public comments

5. Registered Public Comments (3-minute limit)
    a. Sara Mariacher re: Sharpsburg Library Update

6. Reports
    a. Reports from Commissions
        i. Mallory Helbling gave the Parks and Recreation update – met with staff from Allegheny River Trail Park to share some upcoming events and potential collaborations, discussed getting local establishments in on the fun for the bicentennial, and shared concerns about the parks that were posted on Facebook.
        ii. Historical Commission – information in packet

    b. Adrianne Laing gave the President's Report – Ms. Laing stated there have been two executive sessions since the last meeting: April 24th for personnel and May 5th for property.

    c. Kayla Portis gave the Mayor's Report
        i. Mayor Portis swore in Paul Rouse & Jonathan Andrascik to Parks and Recs
        ii. Mayor Portis gave the proclamation for Sharpsburg Police Department, Parkview EMS, and Southern Allegheny Valley Emergency Service

    d. Public Safety – Karen Pastor and Jonathan Jaso
        i. Chief Stelitano's Police Report – 506 calls for service in April – 46 traffic stops, 23 citations -20 warnings, 11 arrests (1 juvenile,10 adult), 2 DUI
        ii. Mary Bauer's Social Worker Report - 117 interactions for April, 40% were via 911 dispatch, 60% of interactions were non-dispatched services

iii. Pastor gave the Fire Department Report- 53 total calls (18 were from storm on April 29th). 17 calls in Sharpsburg. Pastor gave a big thank you to Mary for her help with the power outage due to the storm on 4/29 Pastor suggested the two water pumps on the generator be hooked up to the HVAC to allow the Borough to be a cooling center when necessary.
iv. Jaso gave the EMS Report – 81 calls in Sharpsburg, response times were within 7 minutes. Jaso said he is happy with the response times.

e. Corey Ochai and Roman Mason gave the Communications Committee report
   i. Parks & Recs are sponsoring a logo contest for Sharpsburg's Bicentennial
   ii. Reminded residents of the Memorial Day Parade on Monday, May 26th
   iii. Congratulations on the new members of the Parks & Recs Committee

f. Zoning/Planning/Code – David Breingan and Sarah Ishman
   i. Motion to adopt Ordinance 25-03 establishing Historic Commission – Ishman 1st, Jaso 2nd, unanimously passed
   ii. Motion to adopt Ordinance 25-04 establishing a Capital Reserve Fund - Ishan 1st, Pastor 2nd, unanimously passed
   iii. Motion to adopt Ordinance 25-05 establishing a Riverfront Capital Reserve Fund – Ishman 1st, Ochai 2nd, unanimously passed
   iv. Process for street closures draft in development

g. Asset Management – Jonathan Jaso and Karen Pastor
   i. Mark Marshall gave the Public Works report – finished 2nd phase of Vialytics, 2nd phase of fertilization at Heinz Memorial Field, and completed the decorating for the Memorial Day parade. DPW continues with routine maintenance such as 811 calls, trash, street sweeping, cold patching, vactor cleaning of catch basins, and the set up & tear down for community events.
   ii. Engineer's Report – LSSE report included in packet

h. Finance – Sarah Ishman and David Breingan
   i. Budget Reports - Breingan stated that the Borough is a 3rd of the way through the year; total revenue is 16% and total expenditure is 24%
   ii. Audit to commence next week
   iii. Treasurer's Report from Carleen Kusar is included in the packet

i. Solicitor's Report – Matt Kalina
   i. Nothing for public comment

j. Christine DeRunk gave the manager's report
   i. Resiliency Grid –once bid opening occurs, Borough can get under grant agreement with the County and award the contract
   ii. PENNVEST – CCTV work in underway, not insignificant debris in lines but they are spending more times than anticipated
   iii. STMP – data from Vialytics collection is ongoing and will be completed after PNG finishes paving side streets. KM computer updated some computers with obsolete systems.

iv. Allegheny Shores -RAISE, this is on hold until the federal government issues a new template
v. Comprehensive Stormwater Management Plan – AKRF has been working with LSSE to get access to our data.
vi. Anti-Displacement/Housing Preservation Work- working with consultants on development of deliverables related to community outreach and a potential rehab program

7. Consent Agenda – motion
    a. Motion to approve the following business:
        i. Payment of bills through April 30, 2025
        ii. Adopt minutes from April 24, 2025 and May 8, 2025 meetings
        iii. Approval of November 22 for holiday activities hosted by Parks and Rec Commission
        iv. Accept the resignation of Paul Brayer from Parks and Rec Commission
        v. Ratify rental of stage to Swissvale Borough for $300
        vi. Approval of $500 to Historical Commission for Juneteenth Celebration
        vii. Approval of $300 donation to VFW for Memorial Day Parade
        viii. Approval of street closure on N Canal from 13th to 15th for Touch a Truck event on June 13
        ix. Approval of street closure on N Canal from Main to Bonaventura Way for the flea market every Sunday from June to October from 7am to 3pm
        x. Approval for Rotary Club to put a banner across Main Street for Funnel Cake Fridays
        xi. Approval for SNO to put a banner across Main Street for the flea market from July to October
        xii. Resolution 25-08 to enter into an agreement with Allegheny County for Active Transportation Plan
        xiii. Resolution 25-09 to apply for GTRP funds for a park project
        xiv. Approval of microgrid proposal from LSSE for engineering/construction management in the amount of $18,500
        xv. Approval of purchase of salt shed not to exceed $34,114.78
        xvi. Approval to list old police vehicle for sale on Municibid
        xvii. Approval to hire Sophia Huling for the seasonal DPW position at a rate of $20/hr
        xviii. Approval of hiring Robert Casey for the position of code officer/rental inspector at a rate of $25/hr

    Motion to approve the above listed business items – Jaso 1st, Mason 2nd, unanimously passed

8. Other Reports
    i. Zoning/Building – see monthly BIU report

9. Adjourn 7:27pm

Respectfully submitted,

Christine DeRunk