Sharpsburg Borough Council Meeting Minutes
April 24, 2025
6:30pm
Borough Council Chambers

1. President Laing welcomed the audience and called the meeting to order

2. Pledge of Allegiance and Roll Call: Karen Pastor, Roman Mason, Corey Ochai, Jonathan Jaso, Adrianne Laing, Dave Breingan, Mayor Portis, Chief Stelitano, Sara Ishman

3. Christine DeRunk explained the Consent Agenda Items
    a. Mr. Ochai made a motion to amend consent agenda to remove Love, Katie Distilling closure on first Fridays from May to November 2025 – Ochai 1st, Pastor 2nd, unanimously passed
    b. Motion to add approval of street closure on Clay Street between 8th and 9th on May 2, 2025 for Love, Katie Distilling – Jaso 1st, Ochai 2nd, unanimously passed

4. Public Comments on agenda-related items (3-minute limit)
    a. No public comments

5. Registered Public Comments (3-minute limit)
    a. Sara Mariacher re: Sharpsburg Library Update

6. Reports
    a. Reports from Commissions
        i. Mallory Helbling gave the Parks and Recreation update – finalized logo contest details & seeking counsel approval, encourages those who are interested in Bicentennial planning to attend meetings, discussed ongoing community events, and will support Spend a Saturday in Sharpsburg where possible
        ii. Historical Commission – information in packet

    b. Adrianne Laing gave the President's Report – Ms. Laing reminded residents of Sharpsburg's Earth Day Challenge clean up on April 26th 9:00 am – 2:00pm. Lunch provided after the event. There have been two executive sessions since the last meeting.

    c. Mayor's Report – Kayla Portis
        i. Mayor Portis swore in Barbara Pugliese to Parks and Recreation Commission

    d. Public Safety – Karen Pastor and Jonathan Jaso
        i. Chief Stelitano's Police Report – 398 calls for service in March – 34 traffic stops, 17 citations -15 warnings, 12 arrests (1 juvenile,11 adult), 4 DUI
        ii. Mary Bauer's Social Worker Report - 72 interactions for March, 29% were via 911 dispatch, 71% of interactions were non-dispatched services

iii. Pastor gave the Fire Department Report- 9 calls in Sharpsburg. The annual fish fry was a big success. Thanks to all who helped!

iv. Jaso gave the EMS Report – 81 calls in Sharpsburg, response times are getting better each month. Sharpsburg has been training with Etna learning the particulars of vehicles.

e. Corey Ochai and Roman Mason gave the Communications Committee report
   i. Residents want to see more notifications of street closures and stated that it is nice to see people in neighboring communities sharing posts with each other.

f. Zoning/Planning/Code – David Breingan and Sarah Ishman
   i. Motion to adopt Ordinance 25-02 making Church Alley no parking from Main to Penn – Breingan 1st, Ochai 2nd, unanimous

g. Asset Management – Jonathan Jaso and Karen Pastor
   i. Mark Marshall gave the Public Works report – finished spring cleanup, fertilization, and mulching of borough-maintained properties, 1st phase of Vialytics. DPW continues with routine maintenance such as 811 calls, trash, street sweeping, cold patching, and Vactor cleaning of catch basins (8).
   ii. Engineer's Report – LSSE report included in packet

h. Finance – Sarah Ishman and David Breingan
   i. Budget Reports - Breingan stated that the Borough is a quarter through the fiscal year and real estate taxes are expected to be in within the next couple of months.
   ii. Treasurer's Report from Carleen Kusar is included in the packet
   iii. Resolution 25-07 authorizing the opening of Borough credit cards with Northwest Bank and closing the credit cards through BMO
   Mason 1st, Jaso 2nd, unanimously passed

i. Solicitor's Report – Matt Kalina
   i. Nothing for public comment

j. Christine DeRunk gave the manager's report
   i. CCTV update – will start on April 28th and weekly updates indicating locations will be posted on website
   ii. Active Transportation Plan grant update – grant has been awarded
   iii. June 12 Public Presentation by Rick Viello, Pennsylvania Deputy Secretary Community Affairs and Development
   iv. SOLVE IT (DLC) – project has been canceled by federal government
   v. Comprehensive Stormwater Management Plan – consultant is working with our engineer for access to GIS base maps
   vi. Allegheny Shores (RAISE) – currently reviewing the six submitted proposals for the bridge engineering
   vii. Housing Study – SNO is working to revive a housing study and will be meeting with the consultants performing the study

7. Consent Agenda – motion
    a. Motion to approve the following business:
        i. Payment of bills through March 31, 2025
        ii. Adopt minutes from March 27, 2025 and April 10, 2025 meetings
        iii. Ratify termination of Mike McDermott
        iv. Establish that the selection committee for PennDOT projects related to the riverfront will be the Council Sub-Committee that meets biweekly on the Allegheny Shores project
        v. Advertise Ordinance 25-03 establishing Historic Commission
        vi. Advertise Ordinance 25-04 establishing a Capital Reserve Fund
        vii. Advertise Ordinance 25-05 establishing a Riverfront Capital Reserve Fund
        viii. Resolution 25-04 appointing Langen Engineering as a consulting engineer on the PennDOT MTF grant
        ix. Resolution 25-05 on PRT Funding Cuts
        x. Approval of the use of Kennedy Park concession stand by Rotary Club for Funnel Cake Fridays in June
        xi. Approval of the use of Kennedy Park by Watson Institute on June 3 from 8am to 2pm
        xii. Approval for Parks and Recreation Commission to lead a branding contest for the bicentennial
        xiii. Resolution 25-06 for Active Transportation Plan updating the grant amount from $35,000 to $50,000.
        xiv. Approval of street closure on Clay Street between 8th and 9th on May 2, 2025 for Love, Katie Distilling (as amended)

    Motion to approve the above listed business items – Jaso 1st, Pastor 2nd, unanimously passed

8. Other Reports
        i. Zoning/Building – see monthly BIU report

9. Adjourn 7:13 pm

Respectfully submitted,

Christine DeRunk