Sharpsburg Borough Council Meeting Minutes
March 27, 2025
6:30pm
Borough Council Chambers

1. President Laing welcomed the audience and called the meeting to order

2. Pledge of Allegiance and Roll Call: Karen Pastor, Sara Ishman, Roman Mason, Corey Ochai, Jonathan Jaso, Adrianne Laing, Dave Breingan, Mayor Portis, Chief Stelitano

3. Christine DeRunk explained the Consent Agenda Items

4. Public Comments on agenda-related items (3-minute limit)
    a. No public comments

5. Registered Public Comments (3-minute limit)
    a. Sara Mariacher gave the Sharpsburg Library update
    b. April Weitzel re: Parking on 3rd Street. Inquired, if possible, to add another parking spot on 3rd Street

6. Reports
    a. Reports from Commissions
        i. Mallory Helbling gave the Parks and Recreation update – Parks & Rec have limited budget & securing donations, brainstorming ideas for bicentennial, seeking out donors to assist with reconfiguration of baseball field, and *potential* food trucks at different parks & possibly concession stand at Kennedy Park

    b. Adrianne Laing gave the President's Report – Ms. Laing reminded residents of Sharpsburg's Earth Day Challenge clean up on April 26th 9:00 am – 2:00pm. Lunch provided after the event

    c. Kayla Portis gave the Mayor's Report – Mayor Portis complimented Youth Empowerment Project's successful open house along with the attendance of Senator Lindsey Williams. She also gave a kudos to Chaz & VFW for their work on the Flea Market.

    d. Public Safety – Karen Pastor and Jonathan Jaso
        i. Chief Stelitano's Police Report – 341 calls for service in February – 20 traffic stops, 7 citations -14 warnings, 8 arrests (0 juvenile, 8 adult), 2 DUI
        ii. Mary Bauer's Social Worker Report - 78 interactions for February,41% were via 911 dispatch, 59% of interactions were non-dispatched services.

iii. Pastor gave the Fire Department Report- 9 calls in Sharpsburg. The annual Fish Fry will be held April 18th, 11 am -7pm at Camp Guyasuta
iv. Jaso gave the EMS Report – 54 calls in Sharpsburg, response times have improved significantly

e. Communications Committee – Corey Ochai and Roman Mason
    i. Nothing to report at this time

f. Zoning/Planning/Code – David Breingan and Sarah Ishman
    i. Planning committee will be focusing on providing more clarity on code specifically driveway buffers. Church Alley will be changing to no parking, which is on the agenda for next month.

g. Asset Management – Jonathan Jaso and Karen Pastor
    i. Mark Marshall gave the Public Works Report – DPW will receiving training in Vialytics, Flagger Safety, 811 responses, and confined spaces. Spring switch over- all winer equipment received maintenance, DPW will be working on yearly spring projects such as clean up and mulching at parks, and fertilization of borough maintained properties.
    ii. Engineer's Report- LSSE report included in packet

h. Finance – Sarah Ishman and David Breingan
    i. Budget Reports – Sarah Ishman questioned the expenditure for the projects on Noble Street & 22nd Street – Ms. DeRunk stated that the cost will fall onto PENNVEST. David Breingan stated the borough has not seen property taxes, so the revenue is not on track which is normal. Borough expenses are below where we should be in the year.
    ii. Treasurer's Report from Carleen Kusar is included in the packet

i. Solicitor's Report – Matt Kalina
    i. Nothing for public comment.

j. Manager's Report – Christine DeRunk
    i. Borough is moving ahead with LGUDA process, then will commence CCTV of entire system
    ii. Clean Water Appropriations - EPA requested additional information in efforts to secure procurement flexibility
    iii. The consultant was selected for the Storm Water Management Plan which is on the consent agenda.
    iv. Ms. DeRunk is working with the engineers & Mark to deal with the salt shed bid due to irreparable damage from the recent storm.
    v. STMP is well underway – had Vialytics training for road maintenance
    vi. T2 training was held with the police department. Ms. DeRunk thanked Officer Carb for entering all the data for Park Mobile.

7. Consent Agenda – motion
    a. Motion to approve the following business:
        i. Payment of bills through February 28, 2025

ii. Adopt minutes from February 27, 2025 meeting
iii. Approval of use of Kennedy Park for Watson Institute graduation ceremony on May 29, 2025 from 10am to 2:30pm.
iv. Approval of the use of Kennedy Park for Juneteenth celebration on June 21 from 12pm to 4pm including paying for potential police overtime as alcohol will be available.
v. Approval of the use of Kennedy Park for egg hunt on April 12 (rain date April 13) with a street closure of N Canal Street from 10am to 4pm
vi. Award the stormwater plan contract to AKRF in the amount of $100,000 to be paid for with STMP grant funds ($10,000 local match/$90,000 grant funded)
vii. Approval for Roots of Faith to use Kennedy Park on June13th from 8am to 4pm for pet clinic
viii. Approval of street closure on Clay Street between 8th and 9th on June 28th 1-9pm for Love, Katie Distilling pride event

Motion to approve the above listed business items – Jaso 1st, Mason 2nd, unanimously passed

8. Other Reports
    i. Zoning/Building – see monthly BIU report

9. Adjourn 7:22 pm

The next Council workshop meeting will be at 6:30pm on April 10, 2025
The next Council business meeting will be at 6:30pm on April 24, 2025.