Sharpsburg Borough Council Meeting Minutes
December 19, 2024
6:30pm
Borough Council Chambers

1. President Laing welcomed the audience and called the meeting to order

2. Pledge of Allegiance and Roll Call: Karen Pastor (excused), Sara Ishman, Roman Mason, Corey Ochai, Jonathan Jaso, Adrianne Laing, Dave Breingan, Mayor Portis, Chief Stelitano (excused)

3. Christine DeRunk explained the Consent Agenda Items

4. Public Comments on agenda-related items
    a. There were no public comments

5. Registered Public Comments
    a. Sara Mariacher gave the Sharpsburg Library Update

6. Reports
    a. Reports from Commissions
        i. Donna Bishop gave the Parks and Recreation update – holiday on Main was a great success and Donna thanked Christine and staff, DPW (for decorating and stringing all the new lights), Chief Stelitano and the police department for all their assistance. Donna will not run for chair next term.

    b. Adrianne Laing gave the President's Report - There was one executive session regarding personnel.

    c. Kayla Portis gave the Mayor's Report
        i. Mayor Portis swore in Connie Schwickrath to Planning Commission
        ii. Mayor Portis swore in Kellen Stepler to Parks and Recreation Commission
        iii. Matthew Rudzki, member of Sharpsburg's Historic Commission, inducted Dean Lavia and Mike Gallo to the Sharpsburg Sports Hall of Fame and presented bios of the athletes. Mr. Rudzki also inducted Guyasuta Football & Cheer by presenting Barb McBriar with the award. Congratulations!

    d. Public Safety – Karen Pastor and Jonathan Jaso
        i. Chief Stelitano's Police Report – 230 calls for service in November, 2 arrests, 0 traffic stops, 0 citations, 0 DUI
        ii. Mary Bauer's Social Worker Report was included in the packet; 1,016 interactions YTD, 70 total interactions for November (30% were 911 dispatched services, 70% were non-911 services)
        iii. Jaso gave the Fire Department Report – No report this month. Cash Bash will be held on January 25th at Cherry City Firehall - $50.00 per ticket

iv. Jaso gave the EMS Report - 37 calls in Sharpsburg, response time 6-7 minutes which is within the acceptable time limit

e. Communications Committee – Corey Ochai and Roman Mason
Corey thanked Dominic Magnelli for updates and his beneficial reports. Please feel free to send suggestions to the Communications Committee via DM's, Facebook or to communications@sharpsburgborough.com

f. David Breingan and Sarah Ishman provided the Zoning/Planning/Code Report
   i. Motion to adopt Ordinance 24-10 to allow for pollinator gardens, Ishman 1st, Jaso 2nd, unanimously passed
   ii. Motion to adopt Ordinance 24-11 related to parking trailers and storage units on streets, Ishman 1st, Jaso 2nd, unanimously passed

g. Asset Management – Jonathan Jaso and Karen Pastor
   i. Dominic Magnelli gave the Public Work Report – discussed the need for new plows and salt spreader, crew goes out daily with loads of salt looking for flash freezes while maintaining clear roads
   ii. Engineer's Report- LSSE report included in packet

h. Sarah Ishman and David Breingan gave the Finance Report
   i. Budget Reports – Borough will continue with Jordan Tax Services as they are very cost efficient for the Borough. Cost for police overtime for a non-borough event will be covered by host. Changes were made to the Borough's fee schedule for 2025.
   ii. Treasurer's Report from Carleen Kusar is included in the packet
   iii. Motion to adopt Resolution 24-18 re: 2025 Fee Schedule - Ishman 1st, Jaso 2nd, unanimously passed
   iv. Motion to adopt Resolution 24-19 re: amending tax collector compensation for tax years 2025-2029 - Ishman 1st, Jaso 2nd, unanimously passed

i. Solicitor's Report – Matt Kalina wished everyone Happy Holidays!

j. Manager's Report – Christine DeRunk
   i. $1M grant for microgrid – awarded One Million Dollars from Allegheny County Health Department for Resiliency Grid
   ii. CDBG50 bid opening update – Borough will be able to do the scope of work as planned because bids came in low enough that the grant/our match will cover the cost of the projects.

7. Consent Agenda – motion
   a. Motion to approve the following business:
      i. Payment of bills through November 30, 2024
      ii. Adopt minutes from November 21, 2024 meeting
      iii. Award CCTV contract to Wilson Excavating and Utility Services in the amount of $185,390 pending LGUDA process completion
      iv. Motion to reallocate $500,000 CFA MTF roundabout to engineering of entry point to riverfront from Highland Park Bridge
      v. Approval of PA SITES Planning Consistency Letter

vi. Approval of lien selections for 2022 and 2023 tax years
vii. Approval of Soccer Shots use of Kennedy Park 3/19 to 5/14 on Wednesdays from 5-7:30pm

Motion to approve the above listed business items – Jaso 1st, Ochai- 2nd, unanimously passed

8. Other Reports
    i. Zoning/Building – see monthly BIU report
    ii. Inspection Report – included in packet

9. Adjourn 7:41 pm

Respectfully submitted,

Christine DeRunk
Borough Manager

The next Council workshop meeting will be at 6:30pm on January 9, 2025
The next Council business meeting will at 6:30pm on January 23, 2025.