BOROUGH OF SHARPSBURG
FEE SCHEDULE
RESOLUTION 25-02

A RESOLUTION ESTABLISHING FEES FOR THE FILING OF APPLICATIONS, PERMITS AND LICENSES FOR THE BOROUGH OF SHARPSBURG EFFECTIVE JANUARY 1, 2025 TO DECEMBER 31, 2025.

WHEREAS, it is the desire of the Borough Council of the Borough of Sharpsburg to eliminate all filing fees, permit fees, and license fees from the Code of Ordinances and enact them instead by resolution; and,

PERMIT AND FEE SCHEDULE

1. **ADULT ORIENTED BUSINESSES:** The following fees are established pursuant to the Adult Oriented Business Regulations, Part 8, K of Chapter 27 of the Sharpsburg Borough Code of Ordinances, Licenses, Permits and General Business Regulations, as amended.

   A. **License Fees – Adult Oriented Business License:**
   - → Application & Investigation Fee $1,500.00
   - → Annual License Fee.....$1,000.00

   B. **Consultant Review Fees:** Applicant shall comply with the requirements of Section 111.2 IPMC hereof..... (Code Enforcer) $80.00/hr.

2. **ALARMS:** The following fees are established pursuant to the Alarm Regulations Part 2 of Chapter 7 of the Sharpsburg Borough Code of Ordinances, Licenses, Permits and General Business Regulations, as amended.

   A. **False Alarm (Fire or Burglary) Fees:**
   - → First & second alarm each year.....No Charge
   - → Third to fifth alarm each year.....$75/alarm
   - → All additional alarms each year.....$150/alarm

   B. **Consultant Review Fees**: Applicant shall comply with the requirements of Section 202 of Chapter 7 thereof.....No Charge

3. **AMUSEMENT DEVICES:** The following fees are established pursuant to the Amusement Device Regulations, Part 3 of Chapter 13 of the Sharpsburg Borough Code of Ordinances, Licenses, Permits and General Business Regulations, as amended.

   A. **Annual License Fees:**
   - → Video.....$1000.00
   - → Mechanical.....$400.00
   - → Music.....$200.00
   - → Pool Table.....$200.00

   B. **Consultant Review Fees**: Applicant shall comply with the requirements of Section 310 of Chapter 13 hereof.....No Charge

4. **BOARD OF APPEALS (CONSTRUCTION CODE AND PROPERTY MAINTENANCE CODE):** The following fees are established for appeals, applications and/or petitions pursuant to

the Borough Construction Code and International Property Maintenance Code (adopted Nov. 19, 2009).

A. **Application Fee:**.....$150.00

B. **Consultant Review Fees:** Applicant shall comply with the requirements of Section 111.2 IPMC hereof.....(Code Enforcer) $80.00/hourly

C. **Deposit:** Applicant shall comply with the requirements of Section 111 IPMC hereof by submitting a deposit to the Borough in the amount of **$500.00** per application. This deposit shall be administered in accordance with the requirements of Section 111.2.5 IPMC hereof. After deducting actual costs of appeals hearing, the applicant/s will be refunded any unused portion of their deposit, or billed for any amounts in excess of their deposit.

5. **CONSTRUCTION CODE:** the following fees are established for applications, requests and permits pursuant to the Borough Construction Code as amended.

A. **Building Permit:** please see attached addendum for fees as provided by Building Inspection Underwriters of PA, Inc.

B. **Demolition Permit:** please see attached addendum for fees as provided by Building Inspection Underwriters of PA, Inc.

6. **MISCELLANEOUS FEES:**

A. **Municipal Lien Letters**.....$35.00

B. **Tax Certification Letters (paid directly to tax collector)**.....$35.00

C. **Photo Copies:**
- → Standard copies.....$.50/single page
- → Specialized copies.....Actual Cost

D. **Returned Non-Sufficient Funds Check**.....$35.00

E. **Sharpsburg Borough Code of Ordinances** .....Actual Cost

F. **Zoning Ordinance & Subdivision and Land Development Ordinances**
- → Per single printed page.....$.50
- → Map..... $5.00

G. **Usage** $60.00

H. **Zoning** .....$35.00 plus $3.50 per $1,000 of project cost

7. **MOTOR VEHICLE AND TRAFFIC:** The following fees are established pursuant to Ordinance No. 1507, amending Part 4 of Chapter 15 of the Sharpsburg Borough Code of Ordinances, Licenses, Permits and General Business Regulations, as to General Parking Regulations.

A. **Parking Permits, Electric Charging Stations and Meters:**
- → All Borough Lots so designated .....$500/six Month
- → EV Charging Station $2.00/hour

8. **PARKS AND RECREATION**

A. **Borough Parks & Recreation Facilities (Kennedy Park):** The following fees are established pursuant to Ordinance No. 16-103.

→ Resident.....$50.00
→ Non-Resident.....$100.00
→ Kitchen (Additional Fee) ($50 refundable if left clean).....$100.00

A non-profit organization shall be exempted from the reservation fees referenced in (B) above, as long as the organization provides proof of the non-profit status acceptable to the Borough Manager. For purposes of this General Fee Schedule, a non-profit organization shall be defined as an organization that is qualified under Section 501(c)(3) of the Internal Revenue Code, 26 U.S.C. §501(c)(3).

→ Police overtime.....$85.00/hr

When alcohol is served in a public space, the Borough's insurance policy requires police to be present at the event. The cost of overtime shall be incurred by the event host.

9. **PROPERTY MAINTENANCE CODE:** The following fees are established for applications, requests and permits pursuant to the Borough Property Maintenance Code – International Property Maintenance Code 2009 of the Sharpsburg Borough Code of Ordinances, Code Enforcement, as amended:

A. **Reasonable Rental Ordinance Inspection Permit:** .....$104.00 every two years
→ **No show fee**.....$104.00 per occurrence
B. **Change of Ownership Inspection Fee:** $75.00
→ **No show fee**.....$75.00 per occurrence
C. **Change of Tenant Inspection Fee:** $104.00
→ **No show fee**.....$104.00 per occurrence

10. **SEWER:** The following fees are established for applications, charges, services, requests and permits pursuant to section 301 of Chapter 18, of the Sharpsburg Borough Code of Ordinances, Sewers and Sewage Disposal. The ALCOSAN fees are listed for convenience. Those fees are set by ALCOSAN.

A. **Sewer Connection Charge:**
→ All tap-ins under DPW supervision.....$1,350.00

B. **Sewer Usage Charges**
→ Municipal Consumption Fee.....$6.25 per 1,000 gallons
→ Municipal Service Fee.....$4.00 per quarter
→ Sewer Maintenance Fee .....$1.00 per 1,000 gallons
→ ALCOSAN Consumption Fee .....$11.92/1,000 gallons
→ ALCOSAN Service Fee .....$25.05 per quarter

11. **SOLICITING & PEDDLING:** The following fees are established pursuant to the Soliciting and Peddling Regulations, of section 107 of Chapter 13 of the Sharpsburg Borough Code of Ordinances, Licenses, Permits and General Business Regulations.

    A. **Registration Fees:**
    → Cost per person per day $50.00

    B. **Consultant Review Fee:** Applicant shall comply with the requirements of Section 114 of Chapter 13, hereof.....No Charge

12. **SOLID WASTE:** The following fees are established pursuant to Chapter 20 of the Sharpsburg Borough Code of Ordinances, Solid Waste.

    A. **Residential Solid Waste Collection:**
    → Monthly per residential unit.....$35.75 less any applicable discounts

    B. **Dumpster Permits:** The following fees are established pursuant to Ordinance No. 1207.
    → Renovation Dumpsters 2-Weeks.....$100.00
    $25.00/day thereafter (non-refundable)

13. **VACANT PROPERTY/BUILDINGS: Ordinance 18-13:** When the owner of a vacant property in the central business district fails to actively maintain its condition and appearance, and does not strive to keep the property occupied with legally permitted uses, the building can become a major cause of blight to the community. If said property is not actively promoted for sale or lease a monitoring fee of $500.00 may be imposed. This fee will be set by council through Resolution as deemed necessary.

14. **STREET AND SIDEWALKS:** The following fees are established pursuant to Chapter 21 of the Sharpsburg Borough Code of Ordinances, Streets and Sidewalks, as amended.

    A. **Street Opening Permits:**
    → Permit Fee.....$150.00
    → Deposit (refundable)..... $500.00

15. **ZONING HEARING BOARD:** The following fees are established for appeals, applications and/or petitions to the Borough Zoning Hearing Board.

    A. The amount of **$1150.00** to reimburse for advertising, attorney fees, stenographer fees, administrative fees and costs for Zoning Hearing Board Hearings. The same amount will be charged for any rescheduling.

    B. After deducting costs of advertising, attorney fees, stenographer fees, administrative fees and reasonable utility costs, the applicant/s will be refunded any unused portion of their deposit, or billed for any amounts in excess of their deposit.

16. **Planning Commission Hearing:** The following fees are established for appeals, applications and/or petitions to the Planning Commission Hearing Board.

    A. The amount of **$700.00** to reimburse for advertising, attorney fees, stenographer fees, administrative fees and costs for Zoning Hearing Board Hearings. The same amount will be charged for any rescheduling.

B. After deducting costs of advertising, attorney fees, stenographer fees, administrative fees and reasonable utility costs, the applicant/s will be refunded any unused portion of their deposit, or billed for any amounts in excess of their deposit.

NOW THEREFORE BE IT RESOLVED, by the authority of the Borough of Sharpsburg Council that these fees be established as show above,

AND FURTHER RESOLVED, that these fees may be changed from time to time by Resolution of the Council of the Borough of Sharpsburg,

AND FURTHER RESOLVED, that this Resolution shall supersede all previously adopted fee resolutions inconsistent herewith.

APPROVED AND ENACTED this 23rd day of January 2025.

ATTEST:

Christine DeRunk, Borough Manager

BOROUGH OF SHARPSBURG

Adrianne Laing, President of Council