Sharpsburg Borough Council Meeting Minutes
October 24, 2024
6:30pm
Borough Council Chambers

1. President Laing welcomed the audience and called the meeting to order

2. Pledge of Allegiance and Roll Call: Karen Pastor, Sara Ishman, Kayla Portis, Corey Ochai, Jonathan Jaso, Adrianne Laing, Mayor Reno, Chief Stelitano -excused

3. Christine DeRunk explained the Consent Agenda Items

4. Public Comments on agenda-related items
    a. There were no public comments

5. Registered Public Comments
    a. There was no Sharpsburg Library Update from Sara Mariacher

6. Reports
    a. Reports from Commissions
        i. Donna Bishop gave the Parks and Recreation update regarding the holiday events for November and December. Volunteers are needed- please contact Parks and Recs if interested

    b. Adrianne Laing gave the President's Report
        i. Motion to accept the resignation of Kacie Cope from Borough Council Pastor 1st, Ishman 2nd, unanimous
        ii. Interviews to fill Council vacancy.
            1. Roman Mason – Jaso made motion to delay interviews for council seat; Motion failed for lack of 2nd vote
            2. Motion to appoint Roman Mason – Ishman 1st, Ochai 2nd,
            Roll Call
            Jaso – No
            Pastor - Yes
            Ochai – Yes
            Ishman – Yes
            Breingan – Yes
            Laing – Yes
            Motion not carried
        iii. Potential motion to approve the request for free parking Nov 27-Jan 1 in business district and purchasing bags to cover the meters – Motion tabled; will be ratified at next council meeting

    c. Kayla Portis gave the Mayor's Report
        i. Mayor Portis swore in Christine Friday to Planning Commission
        ii. Mayor Portis thanked the fire and police department for the fire in Sharpsburg on Main Street

    d. Karen Pastor and Jonathan Jaso gave the Public Safety report

i. Pastor gave Chief Stelitano's Police Report – 342 calls for service in September; 8 arrests, 17 traffic stops, 16 citations, 1 DUI
Maximum speed 58 mph, minimum 10 mph
ii. Mary Bauer's Social Worker Report was included in the packet; 846 interactions YTD, 85 total interactions (26% 911dispatched services, 74 % non-911 dispatched services)
iii. Pastor gave the Fire Department Report – 68 total calls (10 for Sharpsburg) Pastor commended them for their efforts and long day because the day of the fire on October 23rd there were 6 calls.)
iv. There was no EMS Report this month

e. Corey Ochai gave the Communications Committee report – The Borough's Facebook page will be launched by mid-November.

f. David Breingan and Sarah Ishman provide the Zoning/Planning/Code Report
i. Addresed the pollinator garden guidelines and will adapt an ordinance in the future
ii. Tree planting on November 2nd 9:00 am – 12:00 pm (meeting at Roots of Faith)
iii. Parking on street for motorized vehicles

g. Asset Management – Jonathan Jaso and Karen Pastor
i. Dominic Magnelli gave the Public Works Report – DPW will hold off on line painting until spring due to weather. Discussed painting yellow line on S. Canal by Hitchhiker's for no parking due to safety concern
ii. Engineer's Report – no changes this month

h. Sarah Ishman and David Breingan gave the Finance Report
i. Budget Reports -Revenue is above budget; expenses are low. David commended Christine for keeping budget on track.
ii. Treasurer's Report from Carleen Kusar is included in the packet.

i. Solicitor's Report – Matt Kalina
i. Nothing for public comment

j. Christine DeRunk gave the Manager's Report
i. Grant and 2025 budget updates
Borough did not get the LSA Grant which would have made improvements to Heinz Memorial.
Christine was able to adjust expected revenue on real estate taxes moving upward.
Engineering budget was also able to be modified as engineering costs can be included in local match.
Borough is in a good position for balancing the budget and can be advertised on consent agenda.

7. Consent Agenda – motion
a. Motion to approve the following business:
i. Payment of bills through September 30, 2024
ii. Adopt minutes from September 26, October 10, and October 16 meetings

iii. Approval to hire Laura Guralnick in an amount not to exceed $7,000 for capacity building related to development finance
iv. Resolution 24-13 for submission to Allegheny County for planning grant for an Active Transportation Plan ($35,000 grant request, $0 local match)
v. Adopt ParkMobile as a method of electronic payment for parking meters at no cost to the Borough for implementation in 2025
vi. Approval of purchase and installation of security cameras at DPW garage at a cost of $3,530.
vii. Advertise 10-day public display of proposed 2025 budget to begin November 1

Motion to approve the above listed business items – Jaso 1st, Ishman 2nd, unanimously passed

8. Other Reports
    i. Zoning/Building – see monthly BIU report
    ii. Inspection Report included in the packet

9. Adjourn 7:15 pm

The next Council workshop meeting will be at 6:30pm on November 14, 2024.
The next Council business meeting will at 6:30pm on November 21, 2024, which is one week earlier than typical due to Thanksgiving.