

# SHARPSBURG BOROUGH COUNCIL MEETING

## January 26, 2023

Honorable Mayor  
Members of Council

The Regular Business Meeting of the Sharpsburg Council was held January 26, 2023, at 6:30pm.

President Laing called the meeting to order and led in the Pledge of Allegiance to the Flag.

Roll call found the following members present: Jonathan Jaso, Kayla Portis, Karen Pastor, Carrie Tongarm, Sarah Ishman, Adrienne Laing, Peter Adams, Mayor Reno, Chief Stelitano

Citizens Comments (Agenda Items Only):

Citizens Comments (Registered):

Luke Borowry – Kayak Pittsburgh  
Borowry asked for use of James Sharp Landing for the 2023 season.

Joe Simbari – Streetscape and Electric Charging Stations  
Simbari talked about the electric charging stations and placement and parking spots allotted for the stations. A discussion ensued.  
Simbari talked about garbage. A discussion ensued.

Sara Mariacher – Library  
Mariacher gave her monthly statistic report on the library.

Committee Reports:

A. Laing – President  
Laing said there was an executive session regarding personnel on January 22, 2023.  
Laing explained the changes to the new committees and the co-chairs.

P. Adams – Health/Property  
Megan from the Parks and Recreation Commission gave the monthly report.  
Adams and Ishman talked about the senior discount for trash. A discussion ensued.

Ishman made a motion to fund a 10% discount for 2023 using eligibility criteria as described using funds from the stipend of Sarah Ishman and the sale of the shop sweeper and a trailer until another funding source can be found.

2<sup>nd</sup> by Tongarm  
All in Favor – Yes

C. Tongarm – Zoning/Planning/Code  
Tongarm said in April 2022, Borough Council voted to submit the RAISE grant application. There have been some changes to the timeline and small scope changes. A redlined version was provided to Council.

Tongarm made a motion to adopt Resolution 23-01 as written.  
2<sup>nd</sup> by Jaso  
All in Favor – Yes

Tongarm said in a past meeting, the Borough approved the submission of the grant application for the Local Road Access program. Tongarm explained the changes.  
Tongarm made a motion to revise the documents as requested by DCED and to sign the Match Commitment Letter that does NOT obligate the Borough to use taxpayer funds.  
2<sup>nd</sup> by Jaso  
All in Favor – Yes

K. Portis – Personnel  
Nothing Currently.

K. Pastor – Public Safety  
74 Calls December  
Pastor talked about the tragic fire in Shaler Township.  
Pastor said that she, Portis, and Chief Stelitano will be attending Slippery Rock University's Social Work Internship Fair.  
Stelitano reviewed the monthly police report.

S. Ishman – Public Works  
Carmody gave his monthly DPW report.  
Ishman reviewed the Engineer's report.  
Ishman talked about selling a warehouse sweeper and a trailer.  
Ishman made a motion to pass Resolution 23-02 to sell 2007 Trailer on Municibid.  
2<sup>nd</sup> by Adams  
All in Favor – Yes  
Ishman made a motion to pass Resolution 23-03 to sell 2000 warehouse sweeper on Municibid.  
2<sup>nd</sup> by Pastor  
All in Favor – Yes  
Ishman made a motion to dispose of the rusted salt spreader.  
2<sup>nd</sup> by Jaso  
All in Favor – Yes

J. Jaso – Finance  
Jaso reviewed the budget reports.  
Jaso had DeRunk review the changes to the bank signatory.  
DeRunk said our bank has a strict process to change signatories for the accounts.  
DeRunk had the worksheets with each account with detailed information of how many signatures are needed for each check. There is a list that is needed to say who to remove and who to add for each account which gives a list of the official signers with a few notes.  
DeRunk went over the Historical Commission which is a Borough created commission, does full under the Borough's EIN, there are signatory changes which would be either Bruno or Portis from the commission sign and adding Laing and DeRunk to sign checks. DeRunk said the Tax Collector, Pat Hyatt, falls under the Borough with no changes. DeRunk said Rec Center, DeRunk has talked to Domian about this, the center has its own board, it is its own entity, the rec center is not the government, therefore they should not be using our EIN, Domian will be working on getting their own 501C3 reestablished. There is an account with a zero balance and we will have to close this account. DeRunk reviewed the rest of the accounts with the signers. There is one other account that needs to be closed also. **SEE ATTACHED.**

Jaso made a motion to adopt Resolution 23-04 creating a bank signatory policy and naming official signatories.

2<sup>nd</sup> by Tongarm

All in Favor – Yes

Jaso

B. Reno – Mayor

Reno said there will be a lot of federal funding available that can help us with things that we are struggling with here in the borough. There is a solarization opportunity that favors places with boards with a majority of women to add solar to the DPW building and the gym.

Reno said that she and Tongarm are meeting with West Penn Conservancy to do a walk thru for what trees will be chosen and put into the tree pits in the business district.

Reno said she is working with the Etna team for the Earth Day clean up challenge. The date is looking like it is going to be April 22, 2023.

M. Witherel – Solicitor

Nothing Currently.

C. DeRunk – Manager

DeRunk reviewed her monthly report.

DeRunk talked about GovUnity for the website rebuild and highly recommend them.

Tongarm made a motion to use GovUnity for the website rebuild.

2<sup>nd</sup> by Jaso

All in Favor – Yes

Jaso made a motion to pause to enter Executive Session at 8:02pm. Returned from executive session at 8:06pm.

DeRunk said the North Hills COG held a bid opening for CD48 for catch basins. The lowest bidder was U&S Construction at a cost of \$33,860.00. The next lowest bidder was \$59,854.18. Therefore, it is recommended that we award the contract to U&S Construction.

Jaso made a motion to award the contract to U&S Construction as described.

2<sup>nd</sup> by Pastor

All in Favor – Yes

R. Mason – Junior Council

Mason said he is working on plans for sports court in the parks. More to come.

Consent Agenda:

Motion to approve the following business by roll call:

1. Payment of bills through January 26, 2023
2. Minutes from December 22, 2022, meeting
3. Ratify advertisement of 2023 meeting dates and times
4. Allow the use of JSL for Kayak Pittsburgh 2023 season
5. Approval of Soccer Shots summer and fall dates

Motion by Jaso

2<sup>nd</sup> by Adams

All in Favor – Yes

Other Reports:

1. Zoning/Building – See monthly BIU report
2. Inspection Report

Laing asked for a motion to adjourn at 8:07pm.

Motion by Jaso

2<sup>nd</sup> by Ishman

All in Favor – Yes

Respectfully Submitted,



Christine DeRunk  
Borough Manager

CD:ck

Attachments

**2023 Bank Signatories**

Account Name	Number of Signatures Required	Remove	Add	Official List of Signers	Notes
Historical Commission	2	All but Joe Bruno	Adrienne Laing Christine DeRunk	Joe Bruno Kayla Portis Adrienne Laing Christine DeRunk	
Tax Collector	1			Pay Hyatt	No changes
Rec Center	3			Greg Domian Larry Weist Audrey Gatto	Will need to close once Rec Center becomes a 501(c)(3)
Fire Escrow Trust	2	William Rossey Brittany Reno Jonathan Jaso	Christine DeRunk Peter Adams Sarah Ishman	Adrienne Laing Peter Adams Sarah Ishman Roxane Magnelli Christine DeRunk	Change Name to include address
Health and Recreation	2	William Rossey Brittany Reno Jonathan Jaso	Christine DeRunk Peter Adams Sarah Ishman	Adrienne Laing Peter Adams Sarah Ishman Roxane Magnelli Christine DeRunk	
General Fund	2	William Rossey Brittany Reno Jonathan Jaso	Christine DeRunk Peter Adams Sarah Ishman	Adrienne Laing Peter Adams Sarah Ishman Roxane Magnelli Christine DeRunk	
Utility Fund	2	William Rossey Brittany Reno Jonathan Jaso	Christine DeRunk Peter Adams Sarah Ishman	Adrienne Laing Peter Adams Sarah Ishman Roxane Magnelli Christine DeRunk	Change Name to Sewer Fund
Payroll	2	William Rossey Brittany Reno Jonathan Jaso	Christine DeRunk Peter Adams Sarah Ishman	Adrienne Laing Peter Adams Sarah Ishman Roxane Magnelli Christine DeRunk	

Account Name	Number of Signatures Required	Remove	Add	Official List of Signers	Notes
Police Pension Fund	2	William Rossey Brittany Reno Jonathan Jaso	Christine DeRunk Peter Adams Sarah Ishman	Adrienne Laing Peter Adams Sarah Ishman Roxane Magnelli Christine DeRunk	Will need to close
Sewer Maintenance Fund	2	William Rossey Brittany Reno Jonathan Jaso	Christine DeRunk Peter Adams Sarah Ishman	Adrienne Laing Peter Adams Sarah Ishman Roxane Magnelli Christine DeRunk	Will need to transfer fund to Utility Fund and close this account.
Liquid Fuels	2	William Rossey Brittany Reno Jonathan Jaso	Christine DeRunk Peter Adams Sarah Ishman	Adrienne Laing Peter Adams Sarah Ishman Roxane Magnelli Christine DeRunk	
K9 Unit	2	William Rossey Brittany Reno Jonathan Jaso	Christine DeRunk Peter Adams Sarah Ishman	Adrienne Laing Peter Adams Sarah Ishman Roxane Magnelli Christine DeRunk	
Public Works	2				Close this account (\$0 balance)
Fire Escrow Trust 208 11 <sup>th</sup>	2			Adrienne Laing Peter Adams Sarah Ishman Roxane Magnelli Christine DeRunk	Open this account